Program Coordinators’ Retreat

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Organizational Structure can be confusing

McGaw/FSM
ACGME
Compliance
Disciplinary action
Trainee specific
Program specific
Educational
Institution
Pay / benefits

Academic Affairs/NMH
Hospital based
JHACO
EMR
Badges
Safety / QI
Facilities

vs.

McGaw Medical Center of Northwestern University
Top 10 Areas of Vulnerability

“things that keep me up at night”
Top 10 Areas of Vulnerability
“things that keep me up at night”

#10 Licensure / Visas

- State funding issues
- Anticipate slow year
- Get renewals in ASAP
- Get fellows in ASAP
Top 10 Areas of Vulnerability
“things that keep me up at night”

#9 Didactics

• Structured curriculum with a cycle and schedule
• Protected time
• Document attendance
• Faculty driven
• Focused on specific trainee (fellows vs. resident)
Top 10 Areas of Vulnerability
“things that keep me up at night”

#8 ACGME WebAds updates

- Focus for accreditation
- Details of faculty bios / CVs
- Board certification status
- Publication dates
- On time
- Must be reviewed for details
Top 10 Areas of Vulnerability
“things that keep me up at night”

#7 ACGME surveys

- Key focus for accreditation
- Must be on time
- Pre-survey education
Top 10 Areas of Vulnerability

“things that keep me up at night”

#6 ACGME case logs

- Key focus for accreditation
- Reviewed by PD / program / and PEC
- Citations for program deficiencies OR trainee specific
Top 10 Areas of Vulnerability

“things that keep me up at night”

#5 Program Evaluation Committee

- Meets annually
- Formal minutes
- Trainee involvement
- Action plan with annual follow up
- Possible future area of focus
Top 10 Areas of Vulnerability
“things that keep me up at night”

#4 Disciplinary action / legal

• Early and frequent communication with McGaw
• Involvement of CCC and Chair
Top 10 Areas of Vulnerability
“things that keep me up at night”

#3 Educational Environment

- Maximize communication with trainees
- Utilize Chief Residents, resident committees, feedback sessions, etc.
- “you can’t communicate too much with trainees…”
Top 10 Areas of Vulnerability
“things that keep me up at night”

#2 Education vs. Service

- Linked to educational environment issue
- Utilize Chief Residents, resident committees, feedback sessions
- Review ACGME surveys
Top 10 Areas of Vulnerability
“things that keep me up at night”

#1 Wellness

- High rates of depression and suicide
- Notify PD or McGaw
- Lots of resources available
- See McGaw website
Top 10 Areas of Vulnerability
“things that keep me up at night”

1. Wellness
2. Education vs. service
3. Educational environment
4. Disciplinary action / legal
5. PEC
6. Case logs
7. Surveys
8. WebAds
9. Didactics
10. Visa / licensure
Thanks!