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Objectives

- Highway to New Innovations
- Checklists
- Preparing for the New Academic Year
- New Innovations Training Conference
- Resources

Highway to New Innovations

Highway to New Innovations

McGaw's Journey

- Pre-2016 McGaw Requirements
 - Duty Hours
 - All McGaw Housestaff (Residents & Fellows) are required to log in duty hours and vacation days
 - Evaluations
 - All evaluations must be distributed through New Innovations
 - Checklists (Onboarding & Compliance)
 - Annual Program Evaluation (APE)
- 2016 Requirements
 - Personnel
 - All current and incoming McGaw Housestaff (Residents & Fellows) must have a profile in New Innovations
- 2017 Requirements
 - Block Scheduling (eff. July 1, 2017)
 - All McGaw Housestaff (Residents & Fellows) must have a rotation/block schedule entered into New Innovations for the current academic year

Highway to New Innovations

Recent Enhancements

- Milestones
 - Verbiage changes made for certain specialties
- New Innovations Mobile
 - Previous App has been discontinued
 - Improved Mobile Web experience
 - ARMIS Evaluation App is still running

Checklists

Checklists

Onboarding, LOA (Letters of Agreement), Compliance, OH MY!

- ONBOARDING
 - Onboarding tasks will be split between 2 separate Onboarding Checklists
 - All new-to-McGaw housestaff had Onboarding #1 checklist released on Saturday, March 18
 - Includes: Introductory information; Link to IDFPR website for License Application; Background Check form; Demographic Information; NPI (National Provider Identifier) Information
 - Onboarding #2 checklist will be released **late May/early June** (Chicago Contact Information; Wildcard Information; Medicare Part D Enrollment)

Checklists

Onboarding, LOA (Letters of Agreement), Compliance, OH MY!

- LETTERS OF AGREEMENT (LOA)
 - All new-to-McGaw residents had Letters of Agreement (LOA) Checklist released on Saturday, March 18
 - New-to-McGaw and returning fellows had LOA Checklist released on a rolling basis starting in December 2016
 - All returning residents had LOA Checklist released on a rolling basis starting in January 2017
 - Appointment/Reappointment (Residents) and Stipend B (Fellows) Forms must be submitted and approved by McGaw prior to LOA Checklist release
 - Housestaff must sign and re-upload all 4 pages of their LOA within 2 weeks of release
 - Signed LOA can be found by going to Housestaff Profile → Contracts

Checklists

Onboarding, LOA (Letters of Agreement), Compliance, OH MY!

- COMPLIANCE

- New-to-McGaw housestaff release date: **May 23, 2017**

- **DUE JUNE 23, 2017**

- Includes: IHI Training Modules, RATL Modules, SAFER Training Module (with quiz), Impaired Physician Module (with quiz), Written Assessment of Undergraduate Medical Students in Clinical Clerkship, Title IX – Discrimination and Sexual Misconduct

- New modules added: Conflict of Interest, Feinberg’s Learning Objectives for working with Medical Students

- Continuing housestaff release date: **June 30, 2017**

- **DUE JULY 31, 2017**

- Includes: RATL Modules, SAFER Training Module (with quiz), Impaired Physician Module (with quiz), Title IX – Discrimination and Sexual Misconduct

- Weekly Reminders after Due Date will be sent to Program Coordinators and Program Directors until Completion

Preparing for the New Academic Year

Preparing for the New Academic Year

What to Do from Now → July 1

- Create your 2017-2018 Academic Year(s)
- Check Primary Email Address for Housestaff (must be @northwestern.edu)
- Check Faculty Records
 - Add/Archive faculty records
 - Check primary email address for faculty
- Enter 2017-2018 Block/Rotation Schedule (due April)
 - Check Curriculum
- Review Evaluation Forms
- Add Evaluation Session(s) or Copy Session(s) from previous academic year
- Check Duty Hours Setting
 - Update/Remove Duty Types available for housestaff logging
 - Rule Configurations

Preparing for the New Academic Year

What to Do from Now → July 1

- Enter 2017-2018 Conference Schedule

- Review/Update Conference Surveys

- Procedure Logging Settings

- Notifications

- Updated Program Coordinator/Administrator Information (Evaluations, Duty Hours, Procedures)

- Departmental Resources

- Revise/Update Department Manuals
- Update Policies

New Innovations Training Conference

March 28-March 31, 2017

New Innovations Training Conference

Location & Time

- Session 1 – Tuesday, March 28 & Wednesday, March 29
Robert H. Lurie Medical Research Center (303 E. Superior St.)
Tuesday – Searle Seminar Room
Wednesday – Gray Seminar Room
- Session 2 – Thursday, March 30 & Friday, March 31
Thursday – Northwestern Memorial Hospital (251 E. Huron St.)
Feinberg Conference Rooms C & D (3rd Floor)
Friday – Prentice Women’s Hospital (250 E. Superior St.)
Prentice Conference Room K (2nd Floor)
- Start Time is 8:30AM for all days
- Day 1 ends at 5:00pm; Day 2 ends at 1:45PM

New Innovations Training Conference

Additional Tidbits

- Bring your laptop; Wireless access will be provided
- 1-hour lunch break is scheduled for each day (12-1pm), but lunch will not be provided
- Bring following information/documents with you to training such as:
 - Sessions Worksheet (for Evaluation)
 - Block/Rotation Schedule
 - Procedure List
 - Conference Schedule
 - Rosters (Housestaff, Faculty, Other Personnel)
- Independent Work Time Available after Day 2 starting 1:45pm
 - Up to 5:00PM on Wednesday
 - Up to 3:00PM on Friday
 - McGaw NI Coordinator, along with NI Trainer (not in 1:1) will be available for assistance

Resources

Resources

New Innovations Welcome Page

McGaw Medical Center of Northwes... GME-TEST Department Coordy Coordinator Help

[Home](#) [Administration](#) [Personnel](#) [Schedules](#) [Evaluations](#) [Duty Hours](#) [Logger](#) [Conferences](#) [Portfolio](#) [More](#)

Welcome to New Innovations

Username: [ccoordinator](#) (change) Logged into: **MCGAW** [Notices & Setup](#) | [Save Page Layout](#)

Welcome: Coordy Coordinator

NI Alerts and Information

- [Recent Enhancements](#) (updated on 2/14/2017)
- [NI Conferences](#)
- [Sign-Up for Email Updates](#)

System-Wide Notices (7)

New Innovations Guides for Housestaff: Please see the following overview guides available:

- [New Innovations Overview for Residents & Fellows](#) (last updated: May 2016)
- [Logging Duty Hours into New Innovations](#)

McGaw Program Director/Coordinator Guidebook: Please see the following coordinator's NI guidebook available:

- [McGaw Program Director's At-A-Glance Look at New Innovations](#) (last updated February 2017)
- [McGaw Guidebook on Personnel](#) (last updated: October 2016)
- [McGaw Guidebook on Scheduling - Block](#) (last updated: February 2017)
- [McGaw Guidebook on Scheduling - Assignment](#) (last updated: February 2017)

Contact Information

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