



McGaw Medical Center

Stipend Direct Deposit Form

We want to see 100% of McGaw housestaff receiving their stipend via direct deposit. Direct deposit allows us to pay all of McGaw's appointees in the most dependable manner available. Electronic stipend check stubs are available on check date at <https://workforcenow.adp.com>.

Direct deposit ensures that your stipend is automatically deposited in your bank account each and every stipend check date. No more trips to the bank to deposit your check and no lost checks.

You are not limited by a choice in banks when using direct deposit. Consult with your bank representative to make sure that your bank will allow a direct deposit into your bank account.

Use the form below to sign up for direct deposit. Mail this form, along with your voided check or other form of bank documentation* indicating bank ABA/Routing number and your account number, to McGaw Payroll & Benefits (Pam Edwards, c/o Ernst & Young, 155 N. Wacker Drive, 20th floor, Chicago, IL 60606). Or you may fax the documents to 866-480-8867. Your direct deposit will typically start the pay period after the form and voided check are received.

If you have any questions or need additional information, call McGaw Payroll & Benefits at (888) 449-0016.

AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT TRANSACTIONS

The undersigned hereby authorizes McGaw Medical Center of Northwestern University to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to the account as indicated on the attached void check or other document.

McGaw Medical Center of Northwestern University will initiate said transactions from JP Morgan Chase's ACH Services. McGaw Medical Center of Northwestern University and Chase reserve the right to cancel this agreement at any time. Otherwise, it is understood and agreed that the authorization contained herein is to remain in full force and effect until McGaw shall have received written notification from the undersigned of its termination in such time and in such manner as to afford both McGaw and the financial institution a reasonable opportunity to act upon it.

Name _____ Last 4 Digits SSN _____

New direct deposit () Changing existing account () Adding addt'l direct deposit () \$ _____

Checking Account () Savings Account () Home Phone Number _____

Signature _____ Date _____

Attach a voided check or other bank document* that contains your account number and your bank's ABA/routing number. *NOTE: Bank deposit slips may not include the correct ABA/Routing number. Please verify the ABA on your deposit slip matches the ABA on your checks before submitting to McGaw.